

# MENTORSHIP AGREEMENT

(Between Protégé and Mentor)

Protégé: \_\_\_\_\_

Mentor: \_\_\_\_\_

We (mentor and protégé) agree to enter into a mentorship relationship for a period of six months. By entering into this agreement, the mentor recognizes his/her role as a professional role model and expects to share advice, experience, and guidance consistent with the mission and goals of the University. The protégé understands that the relationship is designed to meet his/her needs and that the primary responsibility for career planning and personal development remains the responsibility of the protégé.

In order to facilitate cooperation and avoid potential obstacles to this relationship, we (the above-named mentor and protégé) agree to the following terms:

Frequency of mentor-protégé contact:

*2-4 time per month*

Preferred method(s) of communication:

*Face to face meeting, voice, email, instant message*

Mentoring objectives/goals:

*Develop a better understanding of the server infrastructure, specifically EDS, and related core system support tools.*

Mentor expectations of the protégé:

*Willingness to learn. Patience and understanding – this is a learning experience for both of us. I don't always have the answers, but I am willing to fill in the gaps of my knowledge.*

Protégé expectations of the mentor:

*Patience, dedication, and an open mind to explore things that may be out of scope, but still worth investigating or learning.*

Concerns:

*The mentor's schedule*

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Other:

*Most of our meetings will be held off-campus, so we can get away from the distractions of the*

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*office. Also, we think an environment outside of the office will promote an open and honest*

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*dialogue.*

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We acknowledge that we have discussed this relationship and understand it to be an important developmental opportunity for both participants. We agree to respect the other's personal requests and to maintain confidentiality before, during, and after the mentoring period.

We recognize that our participation in this career and professional development program is voluntary and may require time outside of normal work hours. We further understand that either participant may end the relationship without question at any time during the agreement period.

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Mentor Signature

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Date

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Protégé Signature

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Date