

## Vice President for Information Technology Status and Activity Report for June 2019

Prepared by Timothy M. Chester, Vice President for Information Technology (VPIT)

### 1. Items Requiring Action

- *Options for retrieving pre-2019 paystubs and W2s after June 30:* On June 30, the legacy University of Georgia employee self-service site, [employee.uga.edu](http://employee.uga.edu), will be retired and no longer available to view, download or print paystubs and W2s. We understand you may need to retrieve these pre-2019 paystubs and W2s and since they will not be migrated to the new University System of Georgia employee self-service site, OneUSG Connect, we want to make you aware of two options for retrieving this information. If you wish to keep copies of pre-2019 paystubs or W2s for your records, please take action to download them from [employee.uga.edu](http://employee.uga.edu) before June 30, 2019. Log into [employee.uga.edu](http://employee.uga.edu) and click on “My Paychecks” and “My W2s” in the left sidebar. Both paychecks and W2s are available in PDF format. After June 30, 2019, you can contact [oneusgsupport@uga.edu](mailto:oneusgsupport@uga.edu) or 706-542-0202 (option 1) to request copies of pre-2019 paystubs or W2s. These records are retained for 5 years from their issue date. For paystubs and W2s dated after January 1, 2019, please log into OneUSG Connect to view, download, or print these documents. For more information, visit the OneSource System Changes page at [https://onesource.uga.edu/resources/system\\_changes/](https://onesource.uga.edu/resources/system_changes/).
- *Annual security audit under way:* The University System of Georgia (USG) conducts a two-phased security audit every fiscal year. This audit requires the assistance of UGA’s Departmental Network Liaisons (DNLs) in reviewing and identifying critical systems by marking them correctly in the IP Management System ([proteus.uga.edu](http://proteus.uga.edu)). The USG IT handbook defines a critical system as “a system whose failure or malfunction will result in not achieving organization goals and objectives.” The 2019 Security Audit will begin Monday, June 3 and will end on Friday, June 28. If you are a DNL, please review systems in Proteus to ensure you have accurate information. Please keep in mind any new systems you may have implemented or decommissioned in the past year. Please appropriately document those changes in Proteus. You must complete this process by June 28. For more information, please contact Ben Myers at [bmyers@uga.edu](mailto:bmyers@uga.edu).

### 2. For Your Awareness

- *Departmental MyID Cleanup Update:* EITS will be extending the active unclaimed departmental accounts for further review until mid-July. We will provide the updated lists for these accounts with analysis on email, forwards, logins with ArchPass, and active directory information to all IT directors. In late July, all unclaimed accounts will be deactivated. For more information, contact [Shannon.Marable@uga.edu](mailto:Shannon.Marable@uga.edu).
- *Notification for External Senders in Email:* EITS is in the process of implementing notices for external senders in UGAMail. Once this is implemented July 5, emails sent to [uga.edu](http://uga.edu) addresses from non-UGA email addresses will be flagged with an external mail notice. The notice will be at the top of the email and will read: “UGA Security Warning: This is an external email. Do not click links or open attachments unless you recognize the sender.” This change is being implemented to help users recognize when an email might be a phish or a scam. For more information about this change, please contact Ashley Henry at [ashenry@uga.edu](mailto:ashenry@uga.edu).

- *Change to eLC login page:* The login pages for UGA's learning management system, eLearning Commons (eLC), changed Thursday, June 6. Previously, there were two login pages, one for users with MyIDs and another for users without MyIDs. Now, both login options are on the same page. This change was made at the request of the University System of Georgia. The login page will be managed by UGA, rather than our vendor, Desire2Learn (D2L). The new login page for eLC will continue to be part of our cloud hosting environment with D2L. For more information, please contact George Matthews at [gmatthews@uga.edu](mailto:gmatthews@uga.edu).
- *New software site, CESS pages available:* Need to find information about all the latest software offerings at UGA? EITS launched a redesigned software site, [software.uga.edu](http://software.uga.edu), on May 1. The site includes information about the free and discounted software available to UGA students, faculty and staff. Software featured on the site includes Adobe, MATLAB, Microsoft Office, Mathematica, SPSS and more. Moving forward, the site will also include information about the latest updates available for various software packages. There is also information about software and hardware procurement and the CESS process. Information about the CESS process can be found at [https://eits.uga.edu/hardware\\_and\\_software/cess/](https://eits.uga.edu/hardware_and_software/cess/). For more information about the software site, please contact Bret Jamieson at [bret.jamieson@uga.edu](mailto:bret.jamieson@uga.edu). For questions about the CESS process, please contact Jennifer Dobbs at [jmaner@uga.edu](mailto:jmaner@uga.edu).
- *Mainframe decommission, Systems retiring due to OneSource transition:* Access to the mainframe will be removed June 30, 2019. New mainframe access requests will no longer be granted after April 30, 2019. In the coming months, several systems will be retired as their functionality has transitioned to the new OneSource systems. These include [employee.uga.edu](http://employee.uga.edu) and WebDFS. Kronos was decommissioned on March 1, 2019. Data currently available on the mainframe via QMF will be archived in the Data Warehouse after June 30, 2019. The Data Warehouse archive will also include information from other legacy systems such as Kronos. If you need access to this information after June 30, please submit a data request to the Office of Institutional Research through the following form: <https://oir.uga.edu/datarequest/>. OneSource and Mainframe Decommission project teams have worked with major units on campus to aid them in transitioning to the new OneSource Systems. They have also helped to transition impacted departmental systems and have communicated key dates when systems would be changing. For more information, please contact Stacy Boyles at [stacy.boyles@uga.edu](mailto:stacy.boyles@uga.edu).
- *Summer MyID account clean-ups begins this month:* In June, many former undergraduate and graduate students will receive notices that their MyIDs will be disabled and UGAMail account information will be deleted in July. Any former student who last enrolled in classes during the Spring 2018 term or earlier will receive a notice that their account will be included in this year's clean-up, and they will no longer be able to access their accounts after July 25. People who enrolled in classes in the Summer 2018 term or later should not be affected. The clean-up process will include accounts of alumni who are forwarding their UGAMail to a third-party email account. Those who have a justified reason for keeping their UGA MyID and UGAMail account, such as completing post-doctoral research, will have the option to appeal and keep their account. This summer's clean-up will also include applicants who have applied to UGA in previous semesters but chose not to attend. Those with UGAMail addresses will also receive notices that they will no longer be able to access their accounts after July 25. For more information about the account clean-up process, please contact Kristi Wall at [kristi.wall@uga.edu](mailto:kristi.wall@uga.edu).

- *Help Desk knowledge base soft launch:* At the end of May, EITS will launch a new knowledge base in beta. The current Help Desk site will be left up and running but will have banners at the top of the page noting that the old Help Desk website will be decommissioned in December, and new information will only be added to the knowledge base. Beginning in June, the Help Desk will not update information on the old page. If you have any questions or concerns about the new knowledge base, please contact Wes Johnson at [wesjo6@uga.edu](mailto:wesjo6@uga.edu).
- *Single Sign-on Upgrade scheduled for July 20:* A new production CAS environment, called UGA SSO, will be available on July 20, 2019 to enable latest functionality and features. All applications using the legacy version of University's authentication service (CAS, LDS, IDP) will be required to transition to the updated authentication service. This update provides improved authentication connections, better security, as well as the ability to use two-factor authentication. For more information, contact Shannon Marable at [shannon.marable@uga.edu](mailto:shannon.marable@uga.edu).
- *Some UGA web applications to transition from CAS, LDS, or IDP to an updated version:* On March 6, 2020, applications using the legacy version of University's Central Authentication Service (CAS), Lightweight Directory Service (LDAP) calls to LDS.UGA.EDU, and Identity Provider (IDP) will be required to transition to the updated version. The upgraded environment provides better security, as well as the ability to use two-factor authentication. More information about the transition and requirements, as well as instructions for transitioning applications, will be provided later. For more information contact Shannon Marable [at shannon.marable@uga.edu](mailto:shannon.marable@uga.edu).
- *Historical data to be moved to Data Warehouse:* All data currently available on the mainframe via QMF will be archived in the Data Warehouse after June 30, 2019. The Data Warehouse archive will also include information from other legacy systems such as Kronos. If you need access to this information after June 30, please submit a data request to the Office of Institutional Research through the following form: <https://oir.uga.edu/datarequest/>. The mainframe is being decommissioned June 30. For more information contact Paul Klute at [pklute@uga.edu](mailto:pklute@uga.edu).
- *Code 42 pilot program in planning stages:* A pilot program for Code42, a data loss protection program, is being planned. 'The goal of this project is to expand the installation base of the Code42 product at UGA to measure the viability of possible enterprise-wide adoption. Starting June 2019 Code42 Professional Services, CAES OIT, UGA IDM, EITS ITCLA and others will work to provision the infrastructure for the pilot program. For this pilot program, CAES OIT will provide centralized support creating organizational groups, provisioning management accounts, etc. A call for participation in the pilot and more information about the deployment and evaluation processes is forthcoming.' For more information contact Brian Watson, [bwatson@uga.edu](mailto:bwatson@uga.edu).

### 3. OneSource

- *OneUSG Connect will be unavailable June 7-11, June 21-24:* In June, Augusta University will begin using the OneUSG Connect System for HR/Payroll processing and this transition requires system downtime. The dates and times in June when OneUSG Connect is not available: Friday, June 7 (5:00 p.m.) – Tuesday, June 11 (7:00 a.m.); Friday, June 21 (5:00 p.m.) – Monday, June 24 (7:00 a.m.) These downtimes do have impacts on our faculty and staff. OneUSG Connect will also receive a few upgrades during

these timeframes. To stay abreast of the latest information and details of the upgrades, please follow the news page [here](#).

- *Simpler Systems Datapps available for the Financial Management System:* Effective in June, Simpler Systems datapps for the new Financial Management system will be available at <https://simpler.uga.edu/>. Documentation about the new Simpler datapps will be included on reports.uga.edu. Access to historical financial data is still available via the existing datapps. This information can be found under Legacy Reports. For questions about the new Simpler datapps for the Financial Management System, please contact [onesource@uga.edu](mailto:onesource@uga.edu) or by phone at (706) 542-0202 (option 2).

#### 4. Technology Tips

- *Student guide available for units:* The 2019-2020 EITS Student Technology Guide is now available. The guide details information technology policies, as well as all technology services available to students. It will be distributed at the Orientation Resources Fair and the Technology Showcase, as well as other EITS outreach events. An online PDF is tagged for 508 accessibility and can be found at [newtocampus.uga.edu](http://newtocampus.uga.edu). A special thanks to the UGA Visitors Center, Science Library Makerspace, Grady Ambassadors, Office of Service Learning and Terry College Ambassadors for their assistance in providing the students shown in the guide. If your department or unit is interested in receiving printed copies of the Student Guide, please contact Leslie Peters at [leslie.peters@uga.edu](mailto:leslie.peters@uga.edu).
- *Find out if the Tate Parking Deck is full with new mobile app module:* A new “Deck Check” module for the Tate Student Center parking deck was added in the most recent UGA Mobile App update. The Deck Check module was developed in cooperation with the Student Government Association and Transportation and Parking Services to display current parking space availability in the Tate Center parking deck. Space availability information is provided by a vendor-supported service that counts vehicles upon entry and exit, and updates automatically on the UGA Mobile App every thirty seconds. The UGA Mobile App is the best of Bulldog Nation in one central mobile app for students, visitors, parents, faculty, staff and fans. It’s available for iOS devices through the App Store and Android devices through Google Play. For more information about Deck Check, please visit the UGA Mobile App page at [mobileapps.uga.edu](http://mobileapps.uga.edu) or contact Robert Ethier at [rethier@uga.edu](mailto:rethier@uga.edu).
- *UGA\_Visitors\_Wifi available for guests:* Visiting UGA or hosting guests over the summer? For guests and visitors to the University of Georgia, EITS offers a self-service wifi network, UGA\_Visitors\_Wifi. Guests can connect to this network through a self-service portal without contacting the Help Desk for a password. Visitors fill out in the information in the portal and are sent a verification code via SMS text or email; this code allows them to connect to the network. Complete instructions for guest wireless access are available on the EITS Help Desk site at <https://confluence.eits.uga.edu/display/HDSH/Connecting+as+a+Guest>.

*University of Georgia students, faculty, and staff, as well as interested others, may subscribe to this monthly report by sending an email to [listserv@listserv.uga.edu](mailto:listserv@listserv.uga.edu) with the phrase subscribe upit-news as the body of the message.*